

**OFFICE OF THE MEDICAL SUPERINTENDENT,**  
**SHEIKH ZAYED HOSPITAL, RAHIM YAR KHAN.**  
**TENDER INQUIRY FOR REPAIR OF BIOMEDICAL EQUIPMENT**

Schedule of Tender: \_\_\_\_\_

Last date of issuance of tender.	<u>29</u> .02.2024 till 10:00 AM
Last date & time of submission of tender.	<u>29</u> .02.2024 till 10:30 AM
Date & time of opening of tender.	<u>29</u> .02.2024 at 11:00 AM

Notes:

1. Tender price Rs.1000/ Each (Non-Refundable).
2. Quote your rates for repair as per terms & conditions attached.
3. For repair the rates should be quoted as per fault for complete function of the system with repair warranty of one year from the date of inspection or as mentioned with the name of equipment.
4. Please quote the final price inclusive of all kind of taxes, general sales tax & income tax etc.
5. The tendering for, shall certify that the price quoted against tender are not more than the prices charged from any other agency (Government & Private) in Pakistan and in case of any discrepancy, undertakes, to refund the price charged in excess.
6. Attach the original tender purchase receipt.

Receipt No.	Date	Amount.

7. Attach call deposit of Rs. \_\_\_\_\_ as security deposit in favor of Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan, details of call deposit are:

Number	Date	Bank Name	Amount

8. Any previous security is not adjustable, get your old security released if there is no repair work pendency against it.
9. Support your quotations with literature and samples.
10. Overwriting / cutting should be avoided, if inevitable must be signed.
11. Quotations should be sealed and write the tender category and opening date on envelope.
12. Please sign and stamp each paper of tender for this office.
13. Any offer not received as per terms and conditions for the tender inquiry is liable to be ignored.
14. No offer shall be considered if:
  - Received without call deposit (2% of the estimated value) from the firm.
  - It is received after the time and date fixed for its receipt.
  - The tender without signature and page numbering on each page is mandatory.
  - The offer is ambiguous.
  - The offer is conditional.
  - The offer is from a firm, which is black listed, suspended or removed from the approved list.
  - Offer received with shorter validity than required.
  - The offer is received by fax / email.
  - Received without original tender receipt.



## TERMS AND CONDITIONS.

Copy of terms and condition is attached which should be read carefully, signed and enclosed along with the tender.

### SHEIKH ZAYED HOSPITAL, RAHIM YAR KHAN,

#### TENDER 2023-24

#### TERMS AND CONDITIONS

### TENDER INQUIRY FOR REPAIR OF BIOMEDICAL EQUIPMENT,

### SHEIKH ZAYED HOSPITAL, RAHIM YAR KHAN.

1. The tendering firm will visit the Biomedical Equipment Repair Department and after checking the equipment / machine to be repaired, will submit the tender in the name of Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan, under sealed envelope bearing the name of the item and tender number.
2. The tendering firm will intimate the repair charges and also mention the part / parts with the cost of each required to be replaced from the equipment instrument, if any. The estimate without detail will not be accepted.
3. The tendering firm shall submit an affidavit on legal stamp paper Rs.100/- that their firm has not been black listed in the past on any ground by any Government (Federal, Provincial), a local body or a public sector organization.
4. A certificate should be given by the tendering firm that the parts required to be replaced shall be genuine / brand new from the manufacturer, in this connection, a certificate should be given by the tendering firm that they will be responsible for free replacement of faulty part / parts during the guarantee / warranty period which is one year from the receipt of repaired machine / equipment / instrument or as mentioned with the name of equipment.
5. The outer cover of the envelope should indicate the name of equipment / machine tender number and date of opening.
6. The rates quoted will be valid for up to 06 months from the date of opening the tender.
7. The successful tendering firm will be bound to repair the equipment / instruments within stipulated time period after receipt of the confirmed work order, preferably on site (with in hospital premises) if the contractor fails to repair the article within the prescribed time limits given in the repair work order, the authority reserve the right to impose penalty in addition to forfeiture of security amount and black listing of the firm.
8. The tendering firm should quote their firm and final rates both in words as well as in figures.
9. The tendering firms for repair / tendering firm / quotations should submit 2 % call deposit against the estimated amount in Pakistani rupees in favor of Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan, which will be returned back under the rules. Any call deposit of the firm already with Sheikh Zayed Hospital, Rahim Yar Khan, is not considerable.
10. After completion of the work, a security deposit of 5% will be deducted under rules which will be released after successful completion of the warranty period.
11. Quote the final price inclusive of all kinds of taxes etc.
12. Replaced parts should be brand new imported from their manufacturer. The old parts replaced from the machine / equipment / instruments will be handed over to the Biomedical Equipment Repair Department of this hospital.
13. All pages of the tender must be properly signature. Any erasing/ cutting / crossing etc., appearing in the offer must also be properly signed by the tendering firm. Offers with any overwriting shall in no circumstances, will be accepted.

14. Following must be enclosed with the tender:

- Copy of the CNIC of authorized person of the firm.
- Call deposit
- Photocopy of GST, IT, Registration.
- Undertaking to refund any rate discrepancy as above.

15. Payment will be made after commissioning / handing over the equipment in functional status and satisfactory report from the inspection committee for repair.

16. In case of late repair of machine / equipment/ instrument beyond the period specified, penalty @ 0.067 % per day or the repair cost shall be imposed upon the tendering firm.

17. In cases of imported spare parts documents should be produced at the time of inspection and the firm will undertake that parts are genuine, branded new and in the original packing of the manufacturer.

18. Successful tendering firm will have to give 95 % uptime guarantee for machinery and equipment breakdown time will extend the warranty period equally.

19. The firm should have test & tools equipment to calibrate equipment according to the manufacturer's specifications and standards.

20. The Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan, reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal.

21. In case of any dispute, decisions of Principal, Sheikh Zayed Medical College/Hospital, Rahim Yar Khan, will be final.

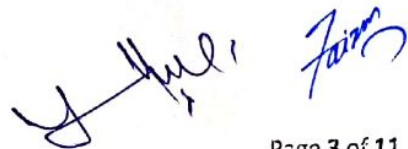
Note: All assessments and procuring procedures i.e. receiving, opening and awarding etc. shall be governed by the Punjab Procurement Rules, 2014.

Read, understood and accepted all terms and conditions and quote rates are inclusive of all taxes.

**Signature and name of proprietor / Authorized Person.**

\_\_\_\_\_ Firm Name.

Dated:- \_\_\_\_\_





## EVALUATION CRITERIA.

For the purpose of determining the lowest evaluation bid, facts other than price such as previous performance, previous experiences, financial soundness and such other details as the authority, at its discretion, may be consider appropriate shall be taken into consideration. The following merit point system for weighing evaluation factors/ criteria shall be applied for the **Technical Proposal**. The numbers of points allocated to each factor shall be specified in the evaluation report.

### Part A:

#### Knock Down Criteria:

Sr. No.	Parameter	Yes / No
1	Tender purchase receipt	
2	Copy of CNIC	
3	Call Deposit receipt	
4	NTN,GST,PRA certificate	
5	Sole distributor / any reputable local firm	
6	Affidavit of black listing on stamp paper	
7	Undertaking on stamp paper (sample given)	

**Eligible / not eligible for further evaluation**

### Part B:

Sr. #	Parameters	Details			Total Marks	Remarks
1.	Past performance (Last One Year)	I.	No institutions served.	0	25	Institution include Govt. & Private.
		II.	1 to 3 institutions served.	7		
		III.	4 to 7 institutions	15		
		IV.	8 and above institutions served.	25		
2.	Market Experience in quoted items.	I.	No market experience	0	25	Attach attested copies of relevant certificates.
		II.	1 to 3 year	5		
		III.	3 to 5 year	15		
		IV.	Above 5 years	25		
3.	Credibility and certification	I.	No valid certificate	0	15	Attach attested copies of relevant certificate.
		II.	Valid ISO certificate	10		
		III.	Any other international reputed certificate	5		
4.	Financial Status	I.	Last year audit balance sheet	3	15	Bank statements are not requiring; bidder can provide more than one certificate. The bank will certify about the bidders financial status.
		II.	Tax returns (last 3 years)	06 (02 for each year)		
		III.	Bank certificate	3		
		IV.	Sales tax certificate	3		

5.	Technical Staff	Biomedical Engineer			10	The bidder is required to attach attested copy of the relevant degree and appointment letter of concerned technical official / staff.
		I.	Nil	0		
		II.	One	5		
		III.	More than one	10		
		Biomedical Technicians			10	
		I.	Up to One	0		
		II.	2 to 4	5		
		III.	More than 4	10		

Total marks= 100

Qualifying Marks=70 %

The financial bids of technically accepted bidders will be opened publically at a time to be announced by the procuring agency and those of technically rejected shall be returned un-opened to the respective bidders.



**BID FORM.**

No. \_\_\_\_\_

Dated. \_\_\_\_\_

To,

**The Medical Superintendent,**  
Sheikh Zayed Hospital, Rahim Yar Khan.

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, submit offer for repair of equipment / machine / instruments,

Specified and in conformity with the said bidding documents.

We undertake, if our bid is accepted to repair the equipment in accordance with the specified schedule, if our bid is accepted, we agree that call deposit of the firm shall be retained by the hospital as a security till successful completion of the contract.

We agree to abide by this bid for period of six months from the date fixed for bid opening under instruction to the bidders, and it shall remain bidding upon us and may be retained be accepted at any time before the expiration of that period until a formal contract is prepared and executed, this bid, together with your written acceptance therefore and your notification of award shall constitute bidding contract between us.

We understand that the procuring agency is not bound to accept the lowest or any bid.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Stamp of the firm: \_\_\_\_\_

*Fair* *Yus* *Yus* *Yus*



**Tender 2023-24 for Repair of Biomedical Equipment**  
**Firm / company information:**

- Firm Name

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- Head Officer Address.

Phone No.	E-mail Address:
Fax No.	Web Address;

- Please mention chamber of commerce registration (CCR) (attach copy).

CCR No.	Date of Issue.	Validity Date.

- Firm must have sales tax and Punjab Sales Tax numbers (attach copies).

National Tax Number	
General Sales Tax Number.	

Note: bids of the firm which does not have national tax number (NTN) and Punjab Sales Tax number (PST) will not be entertained.

**All terms and conditions are accepted and bid rates are inclusive of all taxes.**

**Signature and name of proprietor / authority person.**

\_\_\_\_\_ **Firm name.**

*Handwritten signatures and marks:*  
1. A signature with the word "Firm" written below it.  
2. A circular stamp or mark.  
3. A signature.

**AFFIDAVIT**  
**(On legal stamp paper Rs.100/-)**

We certify that our firm has not been black listed in the past by any Government (Federal, Provincial) local body or a public sector organization.

\_\_\_\_\_  
**Signature and name of proprietor / Authorized person.**

\_\_\_\_\_  
**Firm Name**

**Date:** \_\_\_\_\_





**UNDER TAKING.**  
**(on stamp paper Rs.100/-)**

1. We hereby confirm that we have read carefully the description of the repairable various biomedical equipment and all the terms and conditions of your tender enquiry due for opening on 29.02.2024 at 11:00 AM for the repair of biomedical equipment as advertised in the tender notice as well as those contained in the bid Performa and the Punjab procurement rules, 2014 (PPRA-2014) we agree to abide by all instruction / conditions.
2. We hereby confirm to adhere to the bid validity & delivery period required in the tender enquiry which should be the essence of the contract and will be bidding upon us. In case of failure, we agree unconditionally to accept the recovery of liquidation damages on belted repair and shall have no objection on risk repair made by Sheikh Zayed Hospital, Rahim Yar Khan, to cope up the delayed repair.
3. Certify that the prices offered against the tender are not more than the trade price or the price charged from any other Government / Autonomous institution in the financial year 2023-24 and in case of any discrepancy, the supplier hereby undertake to refund the price charges in excess when ask to do so.
4. Certified that firm will supply fresh stock of goods / replaceable parts, free of cost if found substandard / counterfeited / spurious / misbranded / adulterated / expired at various with the specifications. The Medical Superintendent, Sheikh Zayed Hospital, Rahim Yar Khan, will be at liberty of forfeiting security amount & withhold the payment. Moreover, the firm will not claim for the return of rejected / substandard stock.

Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Company Stamp: \_\_\_\_\_

Date:- \_\_\_\_\_

**FIRM BIODATA.**

Name of the Firm \_\_\_\_\_

Name of the Person \_\_\_\_\_

Signature of the Tendering Firm \_\_\_\_\_

Postal Address \_\_\_\_\_

Office Telephone No. \_\_\_\_\_ Mobile / Cell No. \_\_\_\_\_

Sales Tax Registration No. \_\_\_\_\_

CNIC No. \_\_\_\_\_

National Tax No. Stamp of the Firm \_\_\_\_\_

*[Handwritten signatures and stamps]*

## CERTIFICATE.

We hereby confirm to have read carefully the terms and conditions of your tender inquiry No. \_\_\_\_\_ dated \_\_\_\_\_ for opening on \_\_\_\_\_  
for the repair of machine / equipment / instrument \_\_\_\_\_.

The part / parts required to be replaced will be original brand. We shall be responsible to maintain the system as per terms and conditions of the tender and will be responsible for free replacement of faulty part / parts during the guarantee / warranty period which is one year from the receipt of repaired machine / equipment / instrument.

All terms and conditions are accepted.

\_\_\_\_\_  
Signature and name of proprietor / authority person.

\_\_\_\_\_  
Firm Name

Dated:- \_\_\_\_\_

*Handwritten signatures and marks:*  
Three distinct handwritten signatures or initials in blue ink are visible at the bottom of the page.



## CHECK LIST.

- Receipt.
- Copy of National Identity Card.
- Call Deposit.
- Certificate.
- Undertaking.
- National Tax No.
- Technical Bid (separated envelope).
- Financial Bid (Separate envelope).
- Sole distributor / authority Certificate.

Yes	No.

Signature of the Bidder: \_\_\_\_\_

Stamp of the firm: \_\_\_\_\_



BIOMEDICAL EQUIPMENTS  
REPAIRABLE EQUIPMENTS OF OPERATION THEATERS & ICUs  
SHEIKH ZAYED MEDICAL COLLEGE / HOSPITAL, RHAIM YAR KHAN

Sr. #	Department	Equipment NAME	Fault	Qty
1	Cardiac ICU	ICU Ventilator Make: Neumovent, Model: Tecme, corp, U.S.A	Encoder Knob Assembly, Air Proportional valve, Expiratory valve, battery, Oxygen sensor	1
2	O.T. Phase II	Cardiac Monitor Criticare	B.P. Board issue	1
3	O.T. Phase II	Halogen light source	Bulb problem	10
4	O.T. Phase II	Hypothermia unit	Blanket issue, pump issue	1
5	O.T. Phase II	OT table	Hydraulic issue	1
6	O.T. Phase II	Video Laryngoscope Karl Storz germany	Telescope out of order	1
7	O.T. Phase II	Light reflector Karl Storz 10101FA	Lens broken	1
8	O.T. Phase II	Bronchoscopy forceps for Peads	Broken	8
9	PICU/NICU	Drager Ventilator	Display screen replacement, Heating wires for humidifier	1
10	PICU/NICU	Drager Ventilator	Expiratory Flow Sensor, Expiratory valve, Heating wires for humidifier	1
11	PICU/NICU	Elisa Ventilator	FIO2 cell	2
12	PICU/NICU	Elisa Ventilator	Battery	4
13	PICU/NICU	Double Phototherapy	Temperature sensor probe	6
14	PICU/NICU	CPAP Stephan Reanimator F120	Oxygen cell	13
15	PICU/NICU	Patient Monitor Lutech	SPO2 probe, ECG Lead	12
16	PICU/NICU	Patient Monitor Nihon Kohden	SPO2 probe	5
17	PICU/NICU	Autoclave Midmark	Main Board	1
18	PICU/NICU	Portable X-Ray Machine SMAM, Italy 125/300 HF/AR	Power supply board, Capacitor Voltage Sensing Board, Logic Board	1
19	General ICU	Drager Ventilator	Flow sensor	5
20	General ICU	Patient monitor	Screen broken	1
21	General ICU	Dixon Monitor	Screen broken & NIBP pump	1
22	General ICU	Pulse Med Monitor	Pump and B.P Board	1
23	Emergency O.T	O.T Table Hydraulic (Local)	Hydraulic pump, oil	2
24	Emergency O.T	Suction Machine	Motor rewinding, Diaphragm	2
25	Emergency O.T	UPS for OT lights	Main Board	3



Sr. #	Department	Equipment NAME	Fault	Qty
26	Emergency O.T	Scrub unit	Solenoid valve, circuit, foot switch, pipe	2
27	Emergency O.T	Diathermy machine (Sabro 2 & Bowa 2)	Earth Plate	4
28	Emergency O.T	OT table	Battery	2
29	Emergency-ICU	Bedside Monitor (Dixon 1, Dragger 1, China 3)	SPO2 probe, NIBP cuff	5
30	Emergency-ICU	Ventilator Elisa	Main unit board, expiratory valve, battery bank, cell membrane	4
31	Emergency-ICU	Portable ventilator	Main board	1
32	O.T. Phase I	Patient Monitor (Dixon, Germany)	SPO2, ECG Lead	2
33	O.T. Phase I	O.T Table Hydraulic (Local)	Gear set	1
34	O.T. Phase I	Baby warmer Lullyby	Control board issue	1
35	Dental O.T	Dental Units	Motor, Hydraulic, Water system, Handpiece, Triple syringe issue,	3
36	Urology O.T	Lithoclast electric & Hand Piece	Hand Piece replacement	1
37	Urology O.T	Endoscopy system Olympus Japan	Camera Head need to change	1

**Engr. M. Faizan Rahim**  
Biomedical Engineer  
Biomedical Department SZMC/SZH  
RYK.

**Engr. Jamil Rasool**  
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