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## CAREER OPPORTUNITIES

**Hub & Spoke Model Hospital at Zahir Pir under Sheikh Zayed Medical College/Hospital, R.Y.Khan (Apply Through NTS)**

### ADVERTISEMENT

Applications are invited for appointment on Contract Basis from suitable candidates having required qualification & experience for the posts mentioned here under as per eligibility criteria defined in the Punjab Health Department Allied Health Professional Service Rules, 2012 (as amended) Punjab Health Department Technical Posts Service Rules, 2003, Punjab Health Department Paramedical Establishment Services Rules, 2003 & Punjab Health Department Miscellaneous Posts Services Rules, 2003 etc., at **Hub & Spoke Model at Zahir Pir, R.Y.Khan attached with Sheikh Zayed Medical College/Hospital, Rahim Yar Khan.**

Sr. No.	Name of post	BPS	No. of Vacant Post	Age	Service Rules / Eligibility Criteria
1	Accountant	15	1	21 to 25 Year	B.A/B.Com 2nd Division. (Government of the Punjab, Finance Department letter No. FD.PC.40-43/2017(B) dated 14-12-2018)
2	Stenographer	15	1	20 to 25 Year	i. Intermediate from recognized board and ii. A speed of 80 WPM in shorthand and 35 WPM in type writing.
3	Junior Computer Operator	12	5	18 to 25 Year	Intermediate (2 <sup>nd</sup> Division) / ICS (2 <sup>nd</sup> division) + MS Office with 40 WPM speed on computer.
4	Junior Clerk	11	3	18 to 25 Year	i. Higher Secondary School Certificate (second division) from a recognized board. ii. A speed of 25 words per minute of typing on computer in English; and iii. Proficient in Microsoft Office or any other compatible office application and he shall demonstrate such proficiency.
5	Store Keeper	11	2	18 to 25 Year	Intermediate (2 <sup>nd</sup> Division) + 25 WPM typing speed. (Government of the Punjab, Finance Department letter No. FD.PC.40-43/2017(D) dated 14-12-2018)
6	Junior Technician (Pharmacy)	9	9	18 to 25 Year	F.Sc (2nd Division) from a recognized Board having 1 or 2 year diploma in relevant discipline of allied health duly recognize by Punjab Medical Faculty.
7	Junior Technician (Surgical)	9	10		

8	Junior Technician (Anesthesia)	9	4		If none is available the candidate having qualification of Matric (2nd Division) from a recognized Board alongwith 1 or 2 year diploma in relevant discipline of allied health duly recognized by Punjab Medical Faculty.
9	Junior Technician (Radiography & Imaging)	9	5		
10	Junior Technician (Cardiac)	9	3		
11	Junior Technician (Pathology)	9	11		
12	Receptionist	6	2	18 to 25 Year	Matric or an equivalent qualification from a recognized Board. Preference shall be given to computer literate person.
13	Plumber	5	1	18 to 25 Year	Matric or an equivalent qualification from a recognized Board with one year experience in the relevant field.
14	Driver	5	2	18 to 25 Year	i. Middle school certificate from a recognized school and ii. LTV driving license issued from the licensing authority with at least five years experience in the line. Higher Technical qualification holder will be preferred.
15	AC Mechanic	5	1	18 to 25 Year	i. Matric or an equivalent qualification from a recognized Board. ii. Diploma or Training Certificate in Auto Mechanic / AC Mechanic Course from recognized Institute with one year experience in the relevant fields. Higher technical qualification holder will be preferred.
16	Electrician	5	1	18 to 25 Year	i. Matric with science from a recognized Board and; ii. Diploma in Electrician Course from Vocational institute or from any other recognized Institute with one year experience in the relevant field. Higher technical qualification holder will be preferred.
<b>Grand Total</b>			<b>61</b>		



### **Terms & Condition:**

1. Both Male / Female applicants having Domicile of Province of Punjab may apply.
2. Appointments shall be made on **Contract Basis** under the "Contract Appointment Policy 2004 (amended till date) initially for a period of 03 years extendable subject to good performance.
3. In case of 'O' and 'A' Level, equivalence certificate must also be submitted.
4. Special Persons (Differently able persons) shall attach proof of registration from Social Welfare Department along with Disability Certificate
5. Applicants shall provide original documents at the time of Scrutiny / Interview.
6. The age and experience of the candidate will be calculated on the last date of submission of application.
7. Age relaxation in upper age limit shall be dealt as per latest notification by Government of the Punjab S&GAD & Recruitment Policy, 2022.
8. Quotas shall be observed as per Recruitment Policy, 2022.
9. In case a candidate wishes to apply for more than one posts, he/she must have to submit separate application form for each post.
10. Candidates already in Government service should apply through proper channel.
11. Only the degree issued by the university/institute or reputed foreign university with HEC recognized, will be considered/ acceptable.
12. Submission of fake documents or concealment of any fact will lead to dis-qualification of the candidate at any stage of recruitment process or during service.
13. Complete original documents along with a set of attested photocopies will be provided by the shortlisted applicants at the time of Scrutiny/Interview.
14. Candidates will bring all the original degrees/diplomas at the time of interview, otherwise, he/she would not be allowed to appear in interview.
15. Department reserves the right to cancel, increase or decrease the number of posts at any level/stage without assigning any reason.
16. Candidates are advised in their own interest to make sure before applying that they fulfill the eligibility criterion under the specific rules relating to the posts as mentioned above.
17. Candidates shall have at least 50% marks in NTS to pass the test. However, in case if the required pool for shortlisting is not obtained out of 50% passing NTS marks then the department/institution has the right to reduce the shortlisting criteria for interview or any other policy for shortlisting as defined by the Administrative Department/ Institution according to the Recruitment Policy 2022.
18. The appointment will be made strictly in accordance with the rules and policies. The candidates possessing a diploma from the Punjab Medical Faculty or from an institute affiliated/ registered/ recognized by the PMF or any recognized by Public Institution of Punjab.
19. The Competent authority is authorized to modify any of the condition / clause in shortlisting criteria in the interest of general public as per compelling circumstances.
20. Shortlisted candidates after passing NTS tests will be called for Interview and informed accordingly.
21. Candidate shall apply online by visiting National Testing Service (NTS) website ([www.nts.org.pk](http://www.nts.org.pk)) after issuance of this advertisement in daily newspaper.



22. Candidates shall submit duly filled in Application form (online), along with deposit slip of prescribed fee in favor of National Testing Service, Copy of CNIC and two recent passport size photographs along with all relevant documents (educational and experience certificates) are to be sent directly to NTS through courier on the address mentioned on Application Form within 15 working days after the publishing of this advertisement.

### **HOW TO APPLY**

1. The Candidates are required to apply for the post through National Testing Services Portal within 15 Days after the Publication of Advertisement and submit their duly filled in application forms along with two/02 sets of attested photocopies of all relevant academic certificates / Degrees / Diplomas / valid registration certificate/ other relevant documents, domicile certificate, CNIC, experience certificate (if any) and 4 passport size photographs to NTS office.
2. The Last Date for submission is 15 working days after the publishing of this advertisement.
3. The Candidates must apply online by Visiting National Testing Service Website ([www.nts.org.pk](http://www.nts.org.pk)) and Candidates are advised to Visit the NTS official site for updates within the same duration of 15 days.
4. The Date of Written Test will be communicated to the Eligible/ Shortlisted Candidates only through NTS and their Roll Number Slips will be uploaded on the relevant portal of the NTS Website.
5. The Shortlisted Candidates as per Para-17 of terms and conditions will be called for Interview and informed accordingly.
6. All candidates should bring their original documents at the time of scrutiny before interview.
7. The list of selected candidate will be displayed in concerned institution / hospital and the selected candidates will also be intimated vide postal address or any other source of communication i.e. telephonically.
8. Provision of false / fabricated / bogus may lead to strict consequences / action.
9. No TA/DA shall be admissible for appointment in test/ interview.

**IPB-562**

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